

Safeguarding and Welfare Requirement: State here which EYFS Safeguarding and Welfare Requirement this document relates to.

Insert here the wording from the Safeguarding and Welfare Requirements which this documents relates to.

Extreme Weather Policy and other unscheduled closures

Policy statement

In the event that the local area is affected by snow or other extreme weathers such as floods or unusually high temperatures Fylingdales Preschool will close for the health and safety of the children, families, staff members, volunteers and visitors. Other unscheduled closures are to include lack of adequate heating, lack of hot water facilities, lack of water supply, lack of electricity, unsecure premises e.g. broken door, damage to the outdoor area etc. Where possible, we will try to remain open but the safety of all must be paramount and if there is a risk of closure during the working day we will make the decision to close so that families can make appropriate *arrangements*.

Procedures

- In the morning when extreme weather is identified the manager will seek contact with the committee members and those in the village for an update on the conditions there. A decision will be made as to whether the setting will open or remain closed for the safety of all.
- The setting are on the local primary schools contact list and so will receive a message as to whether the school is open or closed. If the school is closed, we automatically close in line with them. If the school chooses to remain open the setting will make their own independent decision on whether to open or not, depending on factors which affect us directly.
- This decision will be made by 7:30am
- In cases of snow or floods affecting the whole area: The manager will inform Yorkshire Coast Radio of the settings closure. This needs to be done by calling 01723 581700 and giving the password.
- Families are informed to check Yorkshire Coast Radio website for a updated information.
- Where possible, the manager emails or texts all parents to inform them of the closure.
- The manager posts on both the Facebook page and Facebook parents group to inform them of the closure.
- In cases where the weather or conditions are predicted to worsen or remain the same over the next day, the manager alongside the committee members may make the decision to close the following day. In these circumstances, parents are informed the night before to allow them to make childcare arrangements.

Closure during the day

- On occasions, it may be necessary to close during the working day when children are already in the setting. This could be due to extreme weather or a problem with the building such as no electrics, lack of water etc.
- A decision is made between the manager and the committee members.
- Families are contacted asap and informed of the decision to close. **They are asked to collect their child within 30 minutes.**
- For extreme weather such as snow or floods, staff members are released as ratios allow. Those that live furthest away can leave first, unless there are pregnant members of staff. In this case, any pregnant members of staff are prioritised to leave first, then those that live furthest away. It must be ensured that the children remain in their appropriate ratios and 2 members of staff remain with the last children.
- **Monies and hours are not refunded for closures falling under this policy.** Every effort will be made to keep the setting open but certain circumstances as set out in this policy, that are detrimental to health and safety of all, affects opening beyond the settings control.

This policy was adopted by	Fylingdales Preschool	<i>(name of provider)</i>
On	4 th March 2019	<i>(date)</i>
Date to be reviewed	4 th March 2020	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	Brogan Proud	
Role of signatory (e.g. chair, director or owner)	Chairperson	